



Academic Year 2018-2019

Admission procedures for the Masters Degree Programme
with verification of requirements and of personal preparation in:

**Tecnologie e gestione dell'innovazione – Technologies and
Management of Innovation
Faculty of Economics**

Class: LM-77; code to be indicated on Infostud: 29855

Admission Requirements

Curricular Requirements

Graduates in the two classes below already meet the curricular requirements:

- L-18 (D.M. 270/04) – Economics and Business Administration
- L-33 (D.M. 270/04) – Economics

Graduates of other Classes must have at least 72 Credits (ECTS/CFU) in the Academic Disciplines (SSD) provided in the tables annexed to the DM. 16 March 2007 for the classes 18 and 33 (AGR/01, from SECS-P/01 to SECS-P/13, M-GGR/02, IUS/01, IUS/04, IUS/05, IUS/06, IUS/07, IUS/09, IUS/10, IUS/12, IUS/13, IUS/14, SECS-S/01, SECS-S/03, SECS-S/04, SECS-S/06) and/or in the Academic Disciplines (SSD) from MAT/01 to MAT/09 included, INF/01, ING-IND-16, ING-IND/35, ING-INF/03, ING-INF/04, ING-INF/05, according to the distribution restrictions laid down in the Degree Programme Regulation, described on the website of the Faculty of Economics

https://web.uniroma1.it/fac_economia/node/6032

(see application for self-assessment of requirements).

Personal Preparation

A verification of Personal Preparation will be carried out along with the curricular requirements verification.

The personal preparation verification is successfully passed if the graduation grade is equal to or greater than 90/110; for all other candidates the Degree Programme Board carries out the verification process with individual interviews or group tests, including the B1 threshold level of English language knowledge.

As additional learning requirements cannot be given for masters degree programmes any more, in the event of a negative result for the verification process, enrolment is allowed but discouraged; particularly, the student will be given a specific indication of the gaps in knowledge which need to be overcome in order to follow the course profitably.

Operating procedures

Printing the payment slip

The application for the verification of requirements must be printed from the computerized system, Infostud, following the procedures described at

<https://www.uniroma1.it/it/pagina/infostud>

The system will create a payment slip of the amount of €10 that is, at the same time, application, self-certification of personal details and privacy consent form, the payment for it must be made within one of the dates indicated below:

14 September 2018, 15 October 2018, 14 November 2018, 14 December 2018, 14 January 2019 (date only for graduand students and for Sapienza University of Rome graduates).



The payment must be made at an Italian Unicredit branch.

The results of the applications assessment will be sent at the institutional e-mail account (if activated) or at the e-mail address given on Infostud.

Students coming from other Universities

Before making the payment, students from other Universities must register following the procedure described on the same webpage, and submit to the Student Affairs Office, within the same application deadlines prescribed for the verification of requirements, a self-certification of the educational qualification held, specifying the degree programme's Class, the exams taken and the corresponding Academic Disciplines (SSD) for each subject, and a copy of the proof of payment for the €10 payment slip. Failure to submit the student's previous study plan or a negative result in the verification of curricular requirements leads to not being allowed to enrol in the degree programme.

Students with the invitation letter

Before making the payment, students coming from Universities abroad must register following the procedure described on the webpage and must go to the Office for Students with a Foreign Qualification to complete the enrolment process providing these documents: passport, student visa (for non-EU citizens resident abroad), an uncertified copy of the Upper Secondary School diploma translated in Italian, legalised and with declaration of value, uncertified copy of the academic degree translated and legalised with declaration of value, uncertified copy of the exams list certificate (translated in Italian, if for a degree programme in Italian) to attest the exams taken, translated and legalised, a copy of each subject's detailed program, specifying the number of hours for theoretical and practical educational activities prescribed for obtaining the qualification (translated in Italian if the masters degree programme is in Italian), the proof of payment of the 10€ payment slip for the verification of requirements.

Students without the invitation letter

Before making the payment, students from Universities abroad, must register following the procedure described on the webpage and send an e-mail to studentistranieri@uniroma1.it attaching a copy of their passport, student visa (for non-EU citizens resident abroad), exams list certificate (translated in Italian, if for a degree programme in Italian), the academic qualification with declaration of value, the detailed programs for each subject, specifying the number of hours for theoretical and practical educational activities prescribed for obtaining the qualification, the proof of payment of the €10 payment slip for the verification of requirements. The Office for Students with a Foreign qualification will then be in charge of sending the documents to the Representative of the Faculty concerned.

Graduand Students

If laid down in the degree programme Regulation, students from Sapienza University of Rome or from other Italian Universities who have not yet graduated, without prejudice to the obligation to gain their degree within 18 January 2019 (for Sapienza University students) and within 21 December 2018 (for students from other Italian Universities), will also be allowed to apply for the verification of requirements.

Single exams to fulfill requirements

Graduates and graduand students from Sapienza University of Rome and from other Italian Universities who want to enrol in a masters degree programme of the D.M. 270/04 academic system at Sapienza University of Rome and who do not meet the related curricular requirements, may register for single courses before enrolling in the masters degree programme with a 75% price reduction for each single course. Any possible exam taken



cannot be part of the bachelors degree, is not taken into account to calculate the average grade, and cannot be used for applying for a shortened degree, but is only added to the student's study plan for the above-mentioned purposes. Enrolment procedures for single courses are described in Article 41 of the Manifesto ("Manifesto generale degli studi").

Additional indications

Procedures following the requirements verification are indicated in Article 8 of the Manifesto ("Manifesto Generale degli studi") published on the University website <https://www.uniroma1.it/it/pagina-strutturale/studenti>.